



# Horsham Town Community Partnership

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## Minutes of the Eleventh Annual General Meeting

held on 26<sup>th</sup> October 2022 at 7.30pm using Zoom

### Present:

David Searle (HTCP Chairman), Diane Sumpter (HTCP Treasurer and Chair of Horsham Forest Neighbourhood Council), Martin Bruton (HTCP Director and Chair of Horsham District Older People's Forum), Ron Bates (HTCP Director and Horsham Society), Roland Knight (HTCP Director), Ian Botting (HTCP Director and Horsham Denne Neighbourhood Council member) arrived 7.55pm.

Sara Doy (HTCP Minute Secretary).

- Welcome by Chairman:** DSe welcomed everyone to the Zoom AGM 2022.
- Apologies for absence:** John White (HTCP Member), Chris Glover (HTCP Director and Friends of Horsham Park), Sue Brundish (HTCP Director and Horsham in Bloom), Morag Warrack (HTCP Member and Chair of Horsham Trafalgar NC).
- Acceptance of AGM minutes convened on 21<sup>st</sup> September 2021:** Proposed by DSu, seconded by MB and agreed by all.
- Chairman's Report and review of progress to 17<sup>th</sup> October 2022 (David Searle):** A report by the Chairman had been circulated prior to the AGM (See Appendix 1). DSe highlighted the following:

**Future projects:** HTCP is different to other Community Partnerships in the District, as they organise their own events such as farmers' markets and festivals. HDC organise these sort of events for Horsham, so HTCP will need to come up with other activities or projects.

**A264 Rusper Road Roundabout:** The cones will be removed from the dual carriageway on 4/11/22 and HDC have organised a litter pick on 7/11/22.

**Mobility Scooter Skills:** Some people have requested that the training is carried out at their home and this has been successful, so this may be a better option than using a venue.

**2022 Annual Riverside Walk Event:** This year's event was organized by Horsham District Scouts and it is understood that there was a good number of participants. DSu commented that no thanks were given to Forest Neighbourhood Council for their sponsorship.

**Zoom Meetings:** DSe thanked MB for organising the Zoom meetings for HTCP.

**S106 and Riverside Walk Improvements:** DSu suggested that Pete Crawford, HDC Parks & Countryside Manager, could be invited to the next HTCP meeting. All present agreed.

- Accounts and Treasurer's Report (Diane Sumpter):** The audited accounts for the year to 31<sup>st</sup> March 2022 were distributed prior to the AGM. No queries were raised.



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A gift of wine will be given as a 'thank you' to Eddie Case who has again audited the accounts. The accounts will be signed and sent to Companies House.

DSu reminded members that if there are any changes e.g. change of address, retirement, they should letter her know as Companies House need to be advised.

6. **Succession Planning** : DSe said he will stand down at the 2023 AGM.
7. **Election of Chairman**: DSe agreed to continue as Chair until the next AGM. Proposed by MBr, seconded by Dsu and agreed by all.
8. **Election of Directors**: The Articles of Association require that one-third of the Directors should retire at each AGM. A retiring Director is eligible for re-election. Roland Knight and David Searle stood down. RK and DSe volunteered to stand again. All present agreed.
9. **HTCP Future**:  
DSe commented that S106 money and grants have decreased so it is difficult to find funding. The main HTCP projects are the Riverside Walk improvements, Mobility Scooter training and the Bus Maps.  
Ideas for new projects are sought.  
MBr suggested HTCP could ask HDC Voluntary Support or Health & Wellbeing.
10. **Any Other Business**  
Nothing.
11. **Next AGM**  
Date to be confirmed for October 2023 subject to the accounts being finalised.

## Appendix 1.

### Chairman's Report for 2022 AGM

#### **Introduction**

We are slowly getting over the effects of Covid but still need to take precautions particularly during the winter months, therefore all future meetings will continue to be held via Zoom.

The down turn in the economy will affect grants and the funding of any future projects. In addition, housing development has slowed down in the area due to water neutrality and this has limited the S106 monies available to improve the RSW. It is with this in mind we need to have a discussion to decide the direction that HTCP should be taking in the future.

#### **RSW Improvements**

No update on the improvements to the walk close to Ben's Acre or replacement of the bridge adjacent to Hammerpond Road from Pete Crawford HDC Parks and Countryside Manager.

The current route of the RSW is along Rusper Road and then along Lemmington Way. It has long been an aspiration to divert the route past the Mott and Bailey site through the wooded area between the A264 and houses to avoid walking along roads. Now that the ash die-back trees have been removed and the A264 road improvements are nearing completion we will again raise the issue with Pete Crawford.



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## **Mobility Scooter Skills and Safety Sessions**

The Mobility Scooter Skills and Safety Sessions started again early this year but the number of people signing up has gone down and we are currently promoting the event at various Care Homes and Sheltered Housing. All those that have attended the sessions enjoyed the experience and feel a lot more confident to use their scooters.

## **Re-wilding Horsham Town**

HTCP worked with Creative Waves to provide a Bug Hunt in the town. The Bug Hunt consisted of displaying pictures of bugs in 20 shop windows for children to find and identify. Pictures were also displayed in existing picture frames located in the Carfax, Bishopric, and Museum Garden. Bohunt School and The Butterfly Project produce the pictures which were well received.

## **Integrated Bus Map, Web Site and RSW Signage**

The bus map is at last being displayed at the Bus Station, Horsham Railway station, the Carfax and in the main reception area of Horsham Hospital. Information is up dated on a regular basis together with links to the various bus timetables on our website.

The website viewings are dropping off as normal for this time of year with fewer hits on the bus information and the Riverside Walk pages.

## **2022 Annual RSW Event**

The Annual RSW this year was taken over by the Horsham District Scouts. We have not been notified if the event was a success but those who volunteered on the day have advised a good number took part.

## **Succession Planning**

The time has come for me to stand down as Chairman of HTCP. Over the past few years I have given notice that I will be standing down as soon as a new Chairman is appointed but attempts to find a Chairman has been unsuccessful. It is with regret I now have to advise you that at the 2023 AGM I will be standing down. I do hope one of my fellow Directors will take over the role but in the event that I do not receive an application it is my intention to cease trading and permanently close HTCP. At that time, it will be necessary to decide where any monies that are held in our accounts should be distributed.

## **Vote of Thanks**

I would like to thank Diane Sumpter for undertaking the role of Treasurer, Sara Doy for taking the minutes and Eddie Case for his continuous support in auditing our accounts. Finally, my thanks go to my fellow Directors for their continuing support and look forward to my last year as Chairman.

**David Searle.**

**Chair HTCP**

**18th October 2022**