



Horsham Town Community Partnership

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Minutes of the Eighth Annual General Meeting

held on 10th October 2019 at 7.30pm

in the Chichester Room, Millennium Hall, Crawley Road, Horsham.

Present:

David Searle (HTCP Chairman), Diane Sumpter (HTCP Treasurer and Chair of HFNC), Ian Botting (HTCP Director and HDNC member), Mary Crosbie (HTCP Director), Martin Boffey (HTCP Director and Chair of HTNC), John White (HTCP Volunteer), Trudie Mitchell (Chair of HDNC).

Sara Doy (HTCP Minute Secretary).

1. **Welcome:** The Chairman, David Searle, welcomed everyone and thanked them for coming.
2. **Apologies for absence:** Sue Brundish (HTCP Director & Horsham in Bloom), Martin Bruton (HTCP Director & Horsham District Older Peoples Forum), Ron Bates (HTCP Director and Horsham Society), John Lee (HTCP Director), Chris Glover (proposed HTCP Director) HTCP Member Michael Jarvis; HDC Cllrs: Karen Burgess, and Peter Burgess, Frances Haigh and Ruth Fletcher; Non-members: Jane Apostolou, Jacob Everitt, Peter Lusher.
3. **Acceptance of AGM minutes convened on 11th October 2018:** Proposed by IB and seconded by DSu.
4. **Chairman's Report and review of progress to 10th October 2019 (David Searle):** A report by the Chairman had been circulated prior to the AGM (See Appendix 1).

DSe thanked the Directors and Minute Secretary for their support during the year.

5. **Accounts and Treasurer's Report (Diane Sumpter):** The audited accounts for the year to 31st March 2019 were distributed with the Agenda papers prior to the AGM and signed at the meeting. No queries were raised. DSu confirmed that the finances are in a healthy position. A gift of wine will be given as a 'thank you' to Eddie Case who has again audited the accounts.

Memorial Bench: A resident paid HTCP to install a Memorial bench on the Riverside Walk. The final cost came to less than expected and £230 is still held by HTCP. All agreed that the resident should be asked if they would like the money refunded. Since the meeting the resident has requested the monies be returned and a cheque has been sent.

6. **Election of Directors:** The Articles of Association require that one-third of the Directors should retire at each AGM. A retiring Director is eligible for re-election. There are currently eight Directors so three were required to retire. Ian Botting, David Searle and Mary Crosbie stood down. IB and DSe volunteered to stand again. All agreed.

DSe thanked MC and presented her with a bouquet of flowers.



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Proposed New Director: DSe advised that Chris Glover had expressed interest in becoming a Director of HTCP. CG was interviewed by DSe and found to have suitable experience. CG was unable to attend the AGM but hoped to come to the next meeting. All present agreed to his election.

7. **Election of Chairman and Vice-Chairman from the Directors:** DSu proposed and IB seconded that David Searle should be re-elected as Chairman. This was agreed. No one put themselves forward to be elected as Vice Chairman.

8. **Any Other Business:**

Bus Map / Noticeboard outside Horsham station: DSe had heard from Michael Jarvis and HDNC that there is a redundant noticeboard with out of date bus information outside the station. MJ proposed that HTCP could display their Bus Map on it. JW will have a look at the noticeboard and see if it is suitable. As the map will need to be updated whenever there is a change to the timetable MBo said the cost of printing the map should be worked out. DSe commented that Metrobus could be asked if they would cover the cost.

SD, Clerk to HDNC, advised that she is waiting to hear if WSCC would agree to HTCP taking over the board and if there is a key to access it. All present agreed to the proposal.

Pedestrian refuge on Warnham Road: TM requested an update on the application.

Highwood footpath/Riverside Walk: TM said the landscaping had been completed but the street lights are not connected. DSe agreed to inspect the Riverside River associated works and advise TM who will shortly be attending a meeting with Berkeley's. ACTION: DSe

List of HTCP Directors: DSe requested an up to date list of the Directors. ACTION: SD will reprint the list.

Appendix 1.

Chairman's Report for 2019 AGM

Introduction

Horsham Town Community Partnership remains financially sound with all projects being completed on time and within the available grant monies. Projects that are continuing over the next year are detailed below and progress well and within budget.

Horsham Town Community Partnership is recognised by our partners as an organisation that can deliver projects to a high standard, on time and on budget by working closely with the community and our funders. We look forward to yet another year to help promote the economy of Horsham Town, protect our green spaces and improve resident's health and wellbeing.

Riverside Walk Footpath Improvements



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Section Adjacent to Grebe Crescent: The Riverside Walk adjacent to Grebe Crescent, Horsham RH13 6ED has a stretch of grassland which floods in the winter months or during heavy rain falls and remains very muddy for most of the year which makes it impossible for walker to use this route. This project is to construct two 30m lengths of timber boardwalk 1.4m wide above the flood level. Specification will be similar to that used by HDC Parks and Open Space Depts. in Leechpool/ Owlbeech Woods and Warnham Nature Reserve. An application for S106 funding to undertake these works is in the process of being submitted. If successful, works will start in Spring 2020. Anna Chapman HDC has advised that there is sufficient funds available for this and project at Chesworth Farm and Bennett's Field.

Millennium Bridge to Guildford Road adjacent to Merryfield Drive: Two sections of the path in this area regularly flood and HTCP has received requests to address this issue. The water table in this area is very high making the construction of land drains impossible. The solution would be to construct a boardwalk above the flood level which will cost in the region of £30k. Currently funding for this amount is not available from HDC S106 monies. During the coming year other funding sources will be explored.

Reprinting RSW Leaflets

Currently there are sufficient leaflets in store. Money is still available for a reprint if required

Mobility Scooter Training

Currently 80 mobility scooter drivers have attended the skills and safety sessions and all have said how much they have enjoyed the event and feel much more confident to use their scooters. We continue to give presentations to various residential homes and most recently at the Phoenix Stroke Club. On Saturday 21st September we travelled to Henfield and delivered a session at the Haven for 6 scooter users and have another session booked for October 2109. The event caused a lot of interest from shoppers using the High Street, many giving approving nods.

One of our students has asked the question about taking mobility scooters on cruise ships. Apart from their T&C's we are unable to find any other information and have written to P & O Cruises, Disabilities Team requesting information regarding their policy. They are currently revising their policy and we have offered to assist which has been communicated to their team. Watch this space!

We have received £1000 from Tesco "Bags of Help, £790 from HDC, £100 from Horsham Masonic Lodge and £100 from Clearwell Mobility who loan us scooters for training purposes. These grants will allow the project to continue for at least the next 12 months.

On the 2nd October we run "Taster Sessions" at AUK Horsham District, Lavinia House. This gave their members the opportunity to try a scooter and decide if they would like to come to our full 90 minute session. We also invited members of the public to attend and encourage them to look around the day centre which we hoped will bring in new members.

Horsham Town Integrated Bus Map

We have received many complements about the bus map which remains on our website. Due to the bus companies changing their routes it is difficult to decide how we can promote this further.

Annual Riverside Walk



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2019 Annual Riverside Walk took place on Saturday 6th July starting from Horsham Rugby Club in Hammerpond Road at 10.00am and finishing at the Rugby Club at 5.00pm. This year we supported Queen Elizabeth II Silver Jubilee School based in Comptons Lane Horsham. The school raised £900 through sponsorship and 320 walkers took part in the walk. Spiderman who is a father of pupils that attend the school started the walk and was on hand to entertain the children. HDCT provided a minibus for the day to take walkers back to the start if they are unable to finish the walk, La Brunch sold picnic lunches at Warnham Nature Reserve, the Toons band played during the lunch break. Scouts agreed to loan tents and erect at Warnham. Afternoon tea was taken at New House Farm in North Horsham.

The 3 Neighborhood Councils and North Horsham Parish Council again sponsored the event. We are grateful for their continuing support.

HTCP Maintenance Grant

HDC has advised that our 2019 annual maintenance grant for the sum of £1000 has been approved which we are waiting to be transferred to our bank.

HTCP Directors

Chris Glover a resident of Holbrook in North Horsham applied to become a Director of HTCP. Provided the Directors ratify the appointment Chris who is unavailable to attend the AGM will be welcomed to the Board and will attend the next meeting

Thanks to Diane Sumpter for undertaking the role of Treasurer and Eddie Case for his continuous support in auditing our accounts. Finally my thanks to my fellow Directors for their support during the past year and look forward to continuing working together.

David Searle. Chair HTCP
22nd September 2019