



Horsham Town Community Partnership

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Minutes of Directors Meeting held on 9th January 2019 at Roffey Millennium Hall, Horsham at 7.30pm

1. Welcome

The Chairman welcomed everyone to the meeting.

2. Attendance and Apologies:

Present:

David Searle (DSe) - HTCP Chair and representing North Horsham Parish Council,

Diane Sumpter (DSu) - HTCP Treasurer and representing Forest Neighbourhood Council

Ron Bates (RB) - HTCP Director and representing Horsham Society

John Lee (JL) - HTCP Director

Ian Botting (IB) - HTCP Director representing Horsham Denne Neighbourhood Council

Sue Brundish (SB) HTCP Director and representing Horsham in Bloom

Sara Doy - Minutes Secretary

Apologies:

Martin Bruton (MB) - HTCP Director

3. Conflicts of Interest: None

4. Minutes of the Meeting held on 10th October 2018, approval and any issues arising from the minutes: The minutes were proposed by DSu, seconded by IB, and approved.

5. Chair's Report.

DSe had circulated his report prior to the meeting.

- a) **Riverside Walk - Ben's Acre:** A grassed area adjacent to Ben's Acre is prone to flooding and makes it difficult to access the Riverside Walk. The proposal is to construct a 30m board walk using an improved design of metal key clamps and tubes below the timber decking which would cost approx. £3 to 4k. DSe is still waiting to hear back from Anna Chapman, HDC Park and Countryside Dept., to find out if funding could be provided from the S106 budget. If this is not possible then other sources of funding need to be sought e.g. Hall & Woodhouse.

DSe also mentioned a bridge over the river near Hammerpond Road which has a loose handrail. DSe reported it to Stuart Card, HDC, who discussed providing timber for HTCP to carry out a repair. (Since the meeting HTCP members repaired the bridge.)

b) Mobility Scooters

DSe applied to HDC for a grant of £790 which was successful, therefore the training can continue. A presentation was recently given at Leggyfield Court and the residents were very interested and will be signing up to attend.



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DSu asked if people from outside the area would be charged to have the training. DSe explained that at the moment there are very little costs involved in people outside the area attending. Storage of scooters and training venue are free. There is only a small cost in producing documentation, certificates. High visibility vests have been purchased with a donation.

c) Annual Riverside Walk 2019

Events Team: DSe advised that Jill Shuker will not be able to be involved this year. JL expressed interest in joining the Events Team. JS also used to host the team meetings, but DSe hoped that future meetings could be held at Park Barn. Claire Shepherd, HDC Community Development Officer, is also interested in joining the team.

Charity Sponsor: The Queen Elizabeth 2nd School has expressed interest in being the nominated charity for this year's walk. DSe will ask if their patron would be interested in opening the Walk. All present agreed to the nomination.

DSu queried if the Neighbourhood Councils would be asked for a contribution. DSe confirmed this and said it is likely to be approx. £170 each. This includes the hire of the minibus. DSu said that the QE2 School may have a minibus that could be used.

6. Bus Map

The first draft of the bus map has been completed and can be viewed on the HTCP website. All agreed it is very impressive and thought the Underground Map style worked well. JL suggested that copies of the map should be distributed.

DSe commented that Littlehampton has an interactive screen with local information and wondered if it might be possible to have something similar in Horsham which could include the bus map. It was agreed that ways of publicising the map needed to be found.

Bus Stop locations: RB had forwarded the map to Peter Lusher who thought it looked very good. PL has been concerned that there are not enough bus stops in the right places e.g. there are no stops between the Railway station and Albion Way. DSe thought a bus stop near Waitrose would be a good location. (Since the meeting PL advised that WSCC had agreed to install a bus stop near to Horace Fullers.)

7. Future of Horsham in Bloom

SB said that the future of HiB looked very promising and there are several new members. Competitions will run again this year and HiB will still liaise with HDC. SB confirmed that sponsored railing planters and hanging baskets will be organised and she will encourage sponsorship to be sought as early as possible. Jean Griffin will lead the competitions.



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8. Public Seating

IB talked about the lack of public benches for people walking into town from the outskirts of Horsham to enable them to have a rest, particularly the elderly e.g. Guildford Road, as raised by a member of HDNC. DSe commented that the benches installed on the RSW are made of recycled material which is vandal-proof and set on paving slabs. The approx. cost is £1,500. He advised that it may be necessary to check with residents if a bench is to be installed outside their property, and that it is a job for a contractor, rather than a volunteer.

ACTION: IB to carry out a survey of possible locations for new benches.

9. Heritage Trail

RB reported that the Steering Group for the Heritage Trail would be meeting on 11th January. There are to be 20 new trails, and so far 28 people have expressed interest in taking on a trail. A meeting with the volunteers is planned for 28th January. Ideally there will be two people for each trail and training will be provided. It is hoped to get everything sorted out this year.

10. Treasurer's Report

Balance at 9.1.19 = £4,591.06

Deposit account = £3124.62

Current account = £1466.44

DSu said that correspondence from Nat West Bank is being sent to the registered office address instead to her. There has been a letter asking for I.D. for RB and Mary Crosbie. It was agreed that MC would be taken off as an authorised signatory. IB agreed to be another signatory. As he has an account with Nat West it will hopefully be straight forward to get him added.

ACTION: RB to go into the bank regarding his I.D.

DSu confirmed that all Companies House business is up to date.

11. Recruitment of New Directors and Chairman

The vacancies have been publicised but still no interest has been received. It was suggested that Martin Boffin of Horsham Trafalgar Neighbourhood Council be contacted to see if he would be interested in attending an HTCP meeting.

ACTION: DSe to contact Martin Boffin

12. AOB:

None

13. Date, Time and Place of Next Meeting:

Wednesday 3rd April 2019 at Roffey Millennium Hall.

The meeting ended at 8.50pm.